

The Pioneer Safe Deposit Vault

Established in 1937



The Delhi Safe Deposit Company Limited

86, Janpath, New Delhi-110001 (INDIA)

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CIN No. L74899DL1937PLC000478

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Investor Education and Protection Fund (IEPF)

Pursuant to the provisions of Sections 124 and 125 of the Companies Act, 2013 read with applicable Rules, dividends remaining unpaid or unclaimed for a period of seven consecutive years are required to be transferred to the Investor Education and Protection Fund (IEPF) established by the Central Government. Corresponding shares on which dividend remains unclaimed for seven consecutive years are also liable to be transferred to the IEPF Authority.

Concerned shareholders may claim their dividend and shares from the IEPF Authority by submitting Form IEPF-5 online on the IEPF website.

For details and claim procedure, shareholders please [click here](#):

Transfer / Transmission of Shares & Dematerialisation Information

Transfer of Shares

Pursuant to Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, transfer of securities in physical form is not permitted with effect from 1 April 2019. Accordingly, shareholders holding shares in physical form are requested to dematerialise their holdings.

Shares can be transferred only in dematerialised form through the Depository Participants (DPs) of NSDL / CDSL.

Shareholders are advised to:

- Open a Demat Account with any Depository Participant;
- Submit Demat Request Form (DRF) along with original share certificates to the DP;
- Ensure that PAN, Aadhaar, Bank Account details, Nomination and KYC details are updated.

Transmission of Shares

Transmission of shares refers to transfer of shares by operation of law in the event of death of the shareholder.

The following documents are generally required for transmission:

In case of Single Holder

- Request Letter from nominee / legal heir;
- Original or notarised copy of Death Certificate;
- Self-attested PAN and Aadhaar of claimant;
- Client Master List / Demat Account details;
- KYC documents of claimant;
- Any other documents as may be required by the Company / RTA.

In case Nomination is Registered

Shares shall be transmitted in favour of the nominee upon submission of prescribed documents.

In case No Nomination is Registered

The legal heir(s) may be required to submit:

- Succession Certificate / Probate / Letter of Administration / Will as applicable;
- Indemnity Bond and Affidavit;
- No Objection Certificate from other legal heirs, if applicable.

Transmission requests for shares held in demat form should be submitted directly to the concerned Depository Participant.

Dematerialisation of Shares

Shareholders holding shares in physical form are requested to dematerialise their holdings at the earliest.

The ISIN details of the Company are as under:

Particulars	Details
ISIN : INE639Y01017	
Depository	NSDL / CDSL

Process for Dematerialisation

1. Open a Demat Account with a Depository Participant (DP);
2. Submit Demat Request Form (DRF) along with original share certificates to the DP;
3. DP will process the request through NSDL / CDSL;
4. Upon verification and approval, shares will be credited to the shareholder's Demat Account.

Nomination Facility

Shareholders are encouraged to register nomination in respect of their shareholding.

The prescribed forms for nomination are available with Depository Participants and Registrar & Share Transfer Agent (RTA).

Investor Assistance

For any assistance relating to transfer, transmission, dematerialisation, nomination or change of address / bank details, shareholders may contact:

Registrar & Share Transfer Agent (RTA)

As per SEBI Guidelines the Company has appointed **M/s. Bigshare Services Pvt. Ltd.**, as Registrar and Share Transfer Agent (RTA). You are requested to contact them for dematerialization of your shares or for any shares related queries at the below mentioned address's.

Delhi Office : Bigshare Services Pvt. Ltd. 302, Kushal Bazar, 32-33, Nehru Place, New Delhi-110019. Tel : 011-42425004, 47565852

Mumbai Office : Bigshare Services Pvt. Ltd. 1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai, Maharashtra-400059.
Tel : 91-22-6263 8200

E-mail : bssdelhi@bigshareonline.com